

# Archery Instructor for Adults (Level II)

## Volunteer Position Description

### When you see the whole, your part makes sense.

As an Archery Instructor for Adults (Level II), you teach other adults how to lead safe and fun archery programs. You'll help grow the Girl Scout archery program and give girls exciting experiences outdoors. This role is perfect for people who enjoy teaching, teamwork, and being outside.

### Alone we can do so little; together we can do so much!

As an Archery Instructor for Adults (Level II), You'll get help from the Volunteer Leadership Development Coordinator, the Volunteer Support & Services Department, and trained outdoor volunteers like the GSNEO OWLs. You can also reach out to GSNEO staff from the Girl Experience and Customer Care teams.

### Know your role. Rock your role.

Here are some of the awesome things you'll do as an Archery Instructor for Adults (Level II):

- Teach at least four Archery Facilitator courses each year for adults, for the duration of the GSNEO subsidized certification period
- Check the archery gear before and after programs to make sure it's clean, safe, and in good shape
- Show others how to use the equipment safely
- Report any broken gear to staff
- Help review the program and suggest improvements
- Help with the yearly equipment inventory
- Work well with girls, parents, and volunteers
- Talk with staff and volunteers before your courses to plan ahead
- Turn in program feedback and needed reports after events

### Grow your skills, grow your future.

Being an Archery Instructor for Adults (Level II) helps you grow, too! You'll build skills like:

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| • Teaching and leading other volunteers | • Leading a group                         | • Being flexible and thinking on your feet |
| • Staying organized                     | • Solving problems                        | • Planning safe and fun activities         |
| • Speaking in front of others           | • Problem solving and conflict resolution |  |
| • Managing time                         |   |  |

### Great work starts with clear expectations.

- GSUSA Policies, Standards and Guidelines, Volunteer Essentials, Safety Activity Checkpoints, GSNEO Bylaws, and GSNEO Volunteer Policies.
- **Membership & Safety:** Be a current GSUSA member and pass the volunteer screening process, to help keep girls and volunteers safe.
  - Maintain a US Archery Membership and SafeSport Background Check
- **Communication:** Volunteers in this role need to be able to send and receive messages through email, text, or social media and agree to receive emails and texts from GSNEO and GSUSA.
- **Renewal:** This role is reviewed every 3 years and can be renewed if both the volunteer and council staff agree.
- **Time Expectations:** Occasional commitment: Instructors are required to teach at least two (4) Archery Facilitator courses.
- **Pre-Requisite:** Completion of the US Archery Level 1 Facilitator Course
- **Training:** US Archery Instructor (Level 2) Online Course (8 hours), Pass online exam. Complete In-person practical training (8 hours)
- **Recommended Training:** GSNEO Train the Trainer (in-person and online).
- By taking this volunteer position with Girl Scouts of North East Ohio, I promise to follow the Girl Scout Promise and Law. I will keep all Girl Scouts information about members, volunteers, and staff private and respectful.